

Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2023-24





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

# Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching – learning process, research, extra – curricular and administrative aspects pertaining to different departments of the college.

Members of internal committees and external scholars typically handle the review procedure. The IQAC has created a Performa for the assessment as part of the audit process, using the NAAC's criteria as a guide. The criteria-wise evaluation of the different departments includes:

- I. Curricular Aspects
- II. Teaching Learning Process
- III. Student support and Progression
- IV. Evaluation of Results
- V. Physical Activities
- VI. Learning Resources
- VII. Basic Facilities

#### **Process Involved**

The process involved for the AAA by the Internal and external member is given below.

Meeting with HODs to finalize the date

Identifying the Internal/ external academicians on AAA committee

Taking consent from the Internal/external members

Schedule and the evaluation Performa

Innovative Institute of Law

Innovative Institute of Law

Greater Noida-201308 (Near Knowledge Park - 2 Metro Station Greater Noida-201308)

Ph. 0120-2328555 | Website - www.innovativeinstituteoflaw.com | F-mail\_innovativeinstituteoflaw.com | F-mail\_innovativeinstituteinstituteoflaw.com | F-mail\_innovativeinstituteoflaw.com | F-mail\_innovativeinstituteof



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Adm	Administrative and Academic Audit Report				
Nam	Name Of the college: Innovative Institute of Law(AISHE Code -C-28730)				
Audi	it Team			B	
	1.	Dr. Santosh Tiwari		<b>=</b>	
	2.	Prof. Dr. Santosh Singh			
Date	of Aud	it: 15.05.2024 to 16.05.2024	4	N.	
				Observations	Remark / Suggestion
		College timing	:	9:30AM to 5:20PM	
	I.	Curricular Aspects:-	E-	_	
1,	2	Program Offered	Strength	It has been observed that	
		LL.B.	220	admissions in the LL.B.	committee should focus
		B.A.LLB.	114	departments, as well as in	more on
	* 31		₩ X	UG programs, are not satisfactory. This needs to be addressed promptly.	and advertiseme nt.
2.		Add-On Co	urses	3	Good
3.		Value Add-On	Courses	3	Good
4.		Annual curricular p	lan	Yes	Yes
5.		Attendan	ce	90%	Yes
6.		Coverage Of s	syllabus	100%	Yes

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

	II. Teaching And learning-	Observation	Remarks/Suggestion
1.	Teaching Plan	Excellent	All teachers have prepared
		2	lesson plans and are
			conducting classes
2.	Teacher Professional	The Goals for PD	regularly.  Provide chances for
4.	Development	session has been	
		decided.	frequent professional development that
			emphasize both broad
			instructional practices and
			subject-specific abilities.
	0.0		Teachers should be
		*:	encouraged to observe one
			another and to learn
		27	collaboratively
			condectant of
	1 00		
3.		3	Support a variety of
	teaching methods, including lectures, seminars, and labs.		teaching tactics that address diverse learning styles, such
	recorded, seminars, and lass.		as interactive lectures,
			hands-on labs, group
	.1		discussions, and problem-
	Ε Ε		based learning. Encourage
-			instructors to use creative
			and technologically advanced instructional
	п.		approaches.
			approxime.
4.	Use of technology in teaching		Make sure that professors
	and learning, access to digital		and students have access to
	resources.		modern educational
		,	technology and digital resources.
			resources.

PRINCIPAL Innovative Institute of Law Plot No. - 6, Knowledge Park Plot No



Approved by Bar Council of India (BCI). Delhi & Affiliated To CCS University. Meerut, U. P.

5.	Opportunities for	Interdisciplinary	
J.	interdisciplinary courses and	1 2	=
	programs.	students' viewpoints,	
		improving their	
		problem-solving	
		abilities and	
	×	adaptability across	
	-	multiple professions.	
6.	Student Assignment	Yes, Timely given	
		assignments	
7.	Student Centric Activities	Yes, Course are	
		student Centric	
8.	Conduct of Classes	Online Classes are	
1		conducted in UG.	3=3
	*		-
			-
9.	Use of supplementary	Yes	Smart-Board, PPT,
	teaching tools and application		Videography, White Board
	of ICT		etc.

-	III. Students support and Progression	Observation	Remarks/ Suggestion
1.	Availability and effectiveness of counseling and wellness services.	Yes	Counseling services are available but conduct more Counseling Session.
2.	Accessibility and effectiveness of financial aid and scholarships.	Yes	Scholarships are available "UP Post-matric Scholarship" need base Scholarships are given.

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

3.	Effectiveness and availability of academic advising.	Proactive and personalized academic advising can significantly enhance student progression and success.	
4.	Student qualifying state/national/International level Examination.	Yes	Students have qualified in state, national, and international level examinations.
5.	Awards won by students for outstanding performances in sports/cultural activities.	Yes	Many students were awarded for their achievements in sports and cultural activities.

	IV. Evaluation and	Observation	Remarks/Suggestion
	Results		
1.	Conduct Of Internal Examination.	Class test Conducted . Sessional exams schedule decided according to CCS University norms.	Nil
2.	Maintained of Marks Register	Timely completed (Class test marks)	Nil
3.		81% students were passed in 2021-2022 session	Nil

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308

Plot No. - 6. Knowledge Park - 2. Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station)

Ph. 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Analysis of University Results (Percentage passes students)		
Course 2022-23		
LL.B.	60%	
B.A.LL.B.	50%	

V. Physical Activities		
Indore Games- Table Tennis, Badminton, Boxing, Weight- lifting Outdoor Games- Cricket, Basket – Ball Hand-Ball, Volleyball	Yes	

VI.	Learning Resources	
1	Library	One library partially Automated
2.	e- Class Rooms	2
3.	Computer & Internet	60

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Basic Facilities				
1.	Sanitation	Yes		
2.	Drinking water Facilities	Yes		
3.	Meeting Room	Yes		
4.	Seminar Hall	Yes		
5.	Auditorium	Yes		
6.	Girls Common Room.	Yes		
7.	Divyagian Facilities.	Yes		
8.	Medical Room.	Yes		
9.	Canteen	Yes		
10	Anti-Ragging Cell	Yes		
11.	Lift	No		
12.	Parking Facilities	Yes		

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

#### **Suggestions:**

#### 1. Strengthen Internal Controls:

- Improve Financial Documentation: Ensure all financial transactions are documented accurately and promptly.
- Enhance Approval Processes: Implement stricter approval protocols for expenditures and budget allocations.
- Regular Internal Audits: Increase the frequency of internal audits to ensure ongoing compliance and early detection of discrepancies.

#### 2. Compliance and Training:

- **Staff Training:** Provide personnel with frequent training on adhering to regulatory regulations and financial practices.
- **Policy Adherence:** Ensure all departments strictly adhere to college policies and regulatory requirements.

This report is based on information that we received from the college's authorized representatives as well as on in-person inspections that we carried out while the college's authorized representatives were present.

Dr. Santosh Tiwari

Audit Team Member

Prof. Dr. Santosh Singh

**Audit Team Member** 

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University Meerut 11 P

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2022-23





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

# Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching – learning process, research, extra – curricular and administrative aspects pertaining to different departments of the college.

Members of internal committees and external scholars typically handle the review procedure. The IQAC has created a Performa for the assessment as part of the audit process, using the NAAC's criteria as a guide. The criteria-wise evaluation of the different departments includes:

- I. Curricular Aspects
- II. Teaching Learning Process
- III. Student support and Progression
- IV. Evaluation of Results
- V. Physical Activities
- VI. Learning Resources
- VII. Basic Facilities

#### **Process Involved**

The process involved for the AAA by the Internal and external member is given below.

Meeting with HODs to finalize the date

Identifying the Internal/ external academicians on AAA committee

Taking consent from the Internal/external members

Schedule and the evaluation Performa

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308 PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station)
Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



2.

3.

4.

5.

6.

Administrative and Academic Audit Report

# INNOVATIVE INSTITUTE OF LAW

Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Admin	strative and Academic Add	nt Keport		
Name O	of the college: Innovative I	nstitute of Law(AIS	<b>HE Code -C-287</b>	30)
Audit T	eam –			
1.	Dr. K.K. Diwedi			
2.	Dr. A.K. Sinha			
Date of	Audit: 18.05.2023 to 19.05.	2023		
			Observations	Remark / Suggestion
	College timin	ng:	9:30AM to 5:20PM	¥
	I. Curricular Aspects:-			
1.	Program Offered	Strength	It has been observed that	admission
	LL.B.	192	admissions in the LL.B.	
	B.A.LL.B.	102	departments, as well as in	more on
		.*	UG programs, are not satisfactory. This needs to	and

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308

Annual curricular plan

Add-On Courses

Value Add-On Courses

Attendance

Coverage Of syllabus

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308

be addressed

2

2

90%

100%

Yes

Good

Good

Yes

Yes

Yes

promptly.



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

	II. Teaching And learning-	Observation	Remarks/Suggestion
1.	Teaching Plan	Excellent	All teachers have prepared
			lesson plans and are
			conducting classes
	T 1		regularly.
2.	Teacher Professional	The Goals for PD	Provide chances for
	Development	session has been	frequent professional
		decided.	development that
1	3 1		emphasize both broad
			instructional practices and
			subject-specific abilities.
			Teachers should be
			encouraged to observe one
			another and to learn
			collaboratively
3.	Variaty and affectiveness of		Comment of the contract of the
3.	Variety and effectiveness of teaching methods, including		Support a variety of teaching tactics that address
1	lectures, seminars, and labs.	125	diverse learning styles, such
			as interactive lectures,
			hands-on labs, group
			discussions, and problem-
			based learning. Encourage
			instructors to use creative
	10		and technologically
			advanced instructional
1	Use of technology in teaching		approaches.
4.	Use of technology in teaching and learning, access to digital		Make sure that professors and students have access to
	resources.		modern educational
	2223700.		technology and digital
P. 1	3		resources.
5.	Opportunities for	Interdisciplinary	
	interdisciplinary courses and	education broadens	
		PRINCIPAL	PRINCIPAL

PRINCIPAL

PRINCIPAL

Plot No. - 6. Knowledge Park - 1 Metro Statistics of Law Plot No. - 6. Knowledge Park - 2 Metro Statistics of Law Plot No. - 6. Knowledge Park - 2 Plot No. - 6. Know



Approved by Bar Council of India (BCI). Delhi & Affiliated To CCS University, Meerut, U. P.

	programs.	students' viewpoints,	
		improving their	
		problem-solving	
		abilities and	
		adaptability across	
		multiple professions.	
6.	Student Assignment	Yes, Timely given	
		assignments	*
7.	Student Centric Activities	Yes, Course are	
		student Centric	
8.	Conduct of Classes	Online Classes are	
		conducted in UG.	
14			
9.	Use of supplementary	Yes	Smart-Board, PPT,
'	teaching tools and application	1 62	
	of ICT		Videography, White Board etc.
			eic.

	III. Students support and Progression	Observation	Remarks/ Suggestion
1.	Availability and effectiveness of counseling and wellness services.	Yes	Counseling services are available but conduct more Counseling Session.
2.	Accessibility and effectiveness of financial aid and scholarships.	Yes	Scholarships are available "UP Post-matric Scholarship" need base Scholarships are given.
3.	Effectiveness and availability of academic advising.	Proactive and personalized academic advising can significantly enhance student progression and success.	J PRINCIPAL

PRINCIPAL Innovative Institute of Law Plot No. - 6. Knowledge Park Plot No



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

4.	Student qualifying state/national/International level Examination.	Yes	Students have qualified in state, national, and international level examinations.
5.	Awards won by students for outstanding performances in sports/cultural activities.	Yes	Many students were awarded for their achievements in sports and cultural activities.

	IV. Evaluation and	Observation	Remarks/Suggestion
	Results		
1.	Conduct Of Internal Examination.	Class test Conducted . Sessional exams schedule decided according to CCS University norms.	Nil
2.	Maintained of Marks Register	Timely completed (Class test marks)	Nil
3.	Result Of University Examination (Last Exam)	81% students were passed in 2021-2022 session	Nil

Analysis of University Results (Percentage passes students)		
Course		2021-22
LL.B.	3	57%
B.A.LL.B.		100%

PRINCIPAL Innovative Institute of Law

PRINCIPAL

Plot No.-6, Knowledge Park-2 Innovative Institute of Law Plot No. - 6, Knowledge Park - 2, Greater Plot No. - 6, K



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

V. Physical Activities	
Indore Games- Table Tennis, Badminton, Boxing, Weight- lifting Outdoor Games- Cricket, Basket – Ball Hand-Ball, Volleyball	Yes

VI.	Learning Resources	
1.	Library	One library partially Automated
2.	e- Class Rooms	2
3.	Computer & Internet	60

	Basic Facilities			
1.	Sanitation	Yes		
2.	Drinking water Facilities	Yes		
3.	Meeting Room	Yes		
4.	Seminar Hall	Yes		
5.	Auditorium	Yes		
6.	Girls Common Room.	Yes		
7.	Divyagian Facilities.	Yes		
8.	Medical Room.	Yes		
9.	Canteen	Yes		
10	Anti-Ragging Cell	Yes		
11.	Lift	No		
12.	Parking Facilities	Yes		

Innovative Institute of Law

PRINCIPAL

Plot No. - 6, Knowledge Parl Plot Quete 6 Novide of Caw

Ph. 0120-2328555 | Website - www. reater Novide 201308 | E-mail 9th Notice 1201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

#### **Suggestions:**

#### 1. Strengthen Internal Controls:

- Improve Financial Documentation: Ensure all financial transactions are documented accurately and promptly.
- Enhance Approval Processes: Implement stricter approval protocols for expenditures and budget allocations.
- Regular Internal Audits: Increase the frequency of internal audits to ensure ongoing compliance and early detection of discrepancies.

#### 2. Compliance and Training:

- **Staff Training:** Provide personnel with frequent training on adhering to regulatory regulations and financial practices.
- Policy Adherence: Ensure all departments strictly adhere to college policies and regulatory requirements.

This report is based on information that we received from the college's authorized representatives as well as on in-person inspections that we carried out while the college's authorized representatives were present.

Dr. KK. Diwedi

**Audit Team Member** 

Dr. A.K. Sinha

Audit Team Member

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2021-22





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

## Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching – learning process, research, extra – curricular and administrative aspects pertaining to different departments of the college.

Members of internal committees and external scholars typically handle the review procedure. The IQAC has created a Performa for the assessment as part of the audit process, using the NAAC's criteria as a guide. The criteria-wise evaluation of the different departments includes:

- I. Curricular Aspects
- II. Teaching Learning Process
- III. Student support and Progression
- IV. Evaluation of Results
- V. Physical Activities
- VI. Learning Resources
- VII. Basic Facilities

#### **Process Involved**

The process involved for the AAA by the Internal and external member is given below.

Meeting with HODs to finalize the date

Identifying the Internal/ external academicians on AAA committee

Taking consent from the Internal/external members

Schedule and the evaluation Performa

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

				£
Admin	istrative and Academic Audit	Report		
Name (	Of the college: Innovative Ins	titute of Law(AIS	HE Code -C-287	<b>(30)</b>
Audit 7				
1.	Prof. S. P. Mishra			
2.	Prof. S.P. Garg			
Date of	Audit:25.05.2022 to 26.05.202	22		
*			Observations	Remark / Suggestion
	College timing	•	9:30AM to 5:20PM	
	I. Curricular Aspects:-			
1,.	Program Offered	Strength	It has been observed that admissions in the LL.B. departments,	admission committee should focus more on
	LL.B.	243		
	B.A.LL.B.	99		
2			as well as in UG programs, are not satisfactory. This needs to be addressed promptly.	counseling and advertiseme nt.
2,.	Add-On Co	ourses	2	Good
3.	Value Add-On	Courses	2	Good
4.	Annual curricular p	olan	Yes	Yes
	Attendance			
5.	Attendan	ice	90%	Yes

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U.P.

	II Teaching And learning Observation DemortalSummer				
1	II. Teaching And learning-	Observation	Remarks/Suggestion		
1.	Teaching Plan	Excellent	All teachers have prepared		
			lesson plans and are		
			conducting classes		
			regularly.		
2.	Teacher Professional		Provide chances for		
	Development	session has been	frequent professional		
		decided.	development that		
9			emphasize both broad		
			instructional practices and		
ľ		8	subject-specific abilities.		
		€	Teachers should be		
- V			encouraged to observe one		
			another and to learn		
		2	collaboratively		
3.	Variate and affections of		0		
٥.	Variety and effectiveness of teaching methods, including		Support a variety of		
	lectures, seminars, and labs.	A I	teaching tactics that address		
	rectures, seminars, and labs.	80 27	diverse learning styles, such		
			as interactive lectures,		
		-0	hands-on, group discussions, and problem-		
			based learning. Encourage		
			instructors to use creative		
	B 2 I		and technologically		
			advanced instructional		
			approaches.		
4.	Use of technology in teaching		Make sure that professors		
8	and learning, access to digital		and students have access to		
	resources.		modern educational		
			technology and digital		
	N	/	resources.		

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

5.	Opportunities for	Interdisciplinary	
1	interdisciplinary courses and		
		1	
	programs.	students' viewpoints,	
		improving their	
		problem-solving	
		abilities and	
		adaptability across	
		multiple professions.	
6.	Student Assignment	Yes, Timely given	
		assignments	
7.	Student Centric Activities	Yes, Course are	-
	-	student Centric	
8.	Conduct of Classes	Online Classes are	
		conducted in UG.	
	•		
	•		· .
9.	Use of supplementary	Yes	Smart-Board, PPT,
	teaching tools and application		Videography, White Board
	of ICT		etc.

	III. Students support and Progression	Observation	Remarks/ Suggestion
1	Availability and effectiveness of counseling and wellness services.	Yes	Counseling services are available but conduct more Counseling Session.
2.	Accessibility and effectiveness of financial aid and scholarships.	Yes	Scholarships are available "UP Post-matric Scholarship" need base Scholarships are given.

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

3.	Effectiveness and availability of academic advising.	Proactive and personalized academic advising can significantly enhance student progression and success.	
4.	Student qualifying state/national/International level Examination.	Yes	Students have qualified in state, national, and international level examinations.
5.	Awards won by students for outstanding performances in sports/cultural activities.	Yes	Many students were awarded for their achievements in sports and cultural activities.

2	IV. Evaluation and	Observation	Remarks/Suggestion
	Results	z z	Δ.
1.	Conduct Of Internal Examination.	Class test Conducted. Sessional exams schedule decided according to CCS University norms.	Nil
2.	Maintained of Marks Register	Timely completed (Class test marks)	Nil
3.	Result Of University Examination (Last Exam)	57% students were passed in 2020-2021 session	Nil

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Analysis of University Results (Percentage passes students)		
Course	2020-21	
LL.B.	57%	
B.A.LL.B.	83%	

V. Physical Activities	
Indore Games- Table Tennis, Badminton, Boxing, Weight-lifting Outdoor Games- Cricket, Basket – Ball Hand-Ball, Volleyball	Yes

VI. Learning Resources		
1	Library	One library partially Automated
3.	e- Class Rooms	2
4.	Computer & Internet	60

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Basic Facilities			
1, -	Sanitation	Yes	
2.	Drinking water Facilities	Yes	
3.	Meeting Room	Yes	
4.	Seminar Hall	Yes	
5 <sub>*</sub> ;	Auditorium	Yes	
6.	Girls Common Room.	Yes	
7.	Divyagian Facilities.	Yes	
8.	Medical Room.	Yes	
9. Canteen		Yes	
10	Anti-Ragging Cell	Yes	
11.	Lift	No	
12.	Parking Facilities	Yes	

#### Suggestions:

#### 1. Strengthen Internal Controls:

- Improve Financial Documentation: Ensure all financial transactions are documented accurately and promptly.
- Enhance Approval Processes: Implement stricter approval protocols for expenditures and budget allocations.
- Regular Internal Audits: Increase the frequency of internal audits to ensure ongoing compliance and early detection of discrepancies.

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

#### 2. Compliance and Training:

- **Staff Training:** Provide personnel with frequent training on adhering to regulatory regulations and financial practices.
- **Policy Adherence:** Ensure all departments strictly adhere to college policies and regulatory requirements.

This report is based on information that we received from the college's authorized representatives as well as on in-person inspections that we carried out while the college's authorized representatives were present.

Prof. Dr. S.P. Mishra

**Audit Team Member** 

Prof. S.P. Garg

**Audit Team Member** 

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2019-20



Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph. 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

#### **Process Involved**

The process involved for the AAA by the Internal and external member is given below.

Meeting with HODs to finalize the date

Identifying the Internal/ external academicians on AAA committee

Taking consent from the Internal/external members

Schedule and the evaluation Performa

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. f.

Name	Of the college: Innovative Institu	te of Law(AI	SHE Code -C-28730)	
Audit				
1.	Prof. Dr. N.Z Khan			
2.	Dr. Santosh Tiwari			
Date of	f Audit: 11-11-2019			
			Observations	Remark / Suggestion
	College timing:		9:30AM to 5:20PM	
	I. Curricular Aspects:-	<u>F</u> 1		
S. No.	Program Offered S	trength	It has been observed that admissions in the Law departments, as well as in UG	The admission committee should focus
1	LL.B.	270	programs, are not satisfactory.  This needs to be addressed	more on counseling and
	B.A.LL.B. 126		promptly.	advertisement.
2	Add-On Courses		2	Good
3	Value Add-On Course	es	2	Excellent
4.	Annual curricular pla	n	Yes	Yes
5.	Attendance		96%	Yes
6.	Coverage Of syllabu	S	100%	Yes

Innovative Institut of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

II.	Teaching And learning-	Observation	Remarks/Suggestion
1.	Teaching Plan	All teachers have prepared lesson plans and are conducting classes regularly.	
2.	Teacher Professional Development	The Goals for PD session has been decided.	Provide chances for frequent professional development that emphasize both broad instructional practices and subject-specific abilities. Teachers should be encouraged to observe one another and to learn collaboratively.
3.	Variety and effectiveness of teaching methods, including lectures, seminars, and labs.	•	Encourage the use of a variety of teaching techniques to accommodate various learning preferences, including problem-based learning, interactive lectures, practical labs, and group discussions. Faculty should be encouraged to use cutting-edge, tech-enhanced instructional strategies.
4.	Use of technology in teaching and learning, access to digital resources.		Ensure faculty and students have access to modern educational technologies and digital resources.
5	Opportunities for interdisciplinary courses and programs.	Interdisciplinary learning broadens students' perspectives, enhancing their problem-solving skills and adaptability in diverse fields.	
6.	Student Assignment	Yes, Timely given assignments	74
7	Student Centric Activities	Yes, Course are student Centric	
8.	Conduct of Classes	Timely Classes are conducted in UG.	
9.	Use of supplementary teaching tools and application of ICT	Yes	Smart-Board, PPT, Videography, White Board etc.

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

II	I. Students support and Progression	Observation	Remarks/ Suggestion	
1.	Availability and effectiveness of counseling and wellness services.	Yes	Counseling services are available but conduct more Counseling Session.	
2.	Accessibility and effectiveness of financial aid and scholarships.	Yes	Scholarships are available "UP Post-matric Scholarship" need base Scholarships are given.	
3,	Effectiveness and availability of academic advising.	Proactive and personalized academic advising can significantly enhance student progression and success.		
4.	Student qualifying state/national/International level Examination.	Yes	Students have qualified in state, national, and international level examinations.	
5.	Awards won by students for outstanding performances in sports/cultural activities.	Yes	Many students were awarded for their achievements in sports and cultural activities.	

IV. Evaluation and Results		Observation	Remarks/Suggestion	
1.	Conduct Of Internal Examination.	Class test Conducted. Sessional exams schedule decided according to AKTU norms.	Nil	
2.	Maintained of Marks Register	Timely completed (Class test marks)	Nil	
3.	Result Of University Examination ( Last Exam)	64% students were passed in 2018- 2019 session	Nil	

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Analysis of University Results ( Percentage passes students )		
Course	2018-19	
LL.B.	64%	
B.A.LL.B.	67%	

V. Physical Activities	
Indore Games- Table Tennis, Badminton, Boxing, Weight- lifting Outdoor Games- Cricket, Basket – Ball Hand -Ball, Volleyball	Yes

VI.	Learning Resources	
1	Library	One library partially Automated
2	e- Class Rooms	2
3	Computer & Internet	60

Basi	Basic Facilities		
1	Sanitation	Yes	
2.	Drinking water Facilities	Yes	
3.	Meeting Room	Yes	
4.	Seminar Hall	Yes	
5.	Auditorium	Yes	
6.	Girls Common Room	Yes	
7.,	Divyagian Facilities.	Yes	
8.	Medical Room.	Yes	
9.	Canteen	Yes	
10	Anti-Ragging Cell	Yes	
11	Lift	No	
12.	Parking Facilities	Yes	

PINCIPAL
Plot No. - 6. Knowledge Particle Principal
Ph. 0120-23285Blot No. to Knowledge Particle Principal
Greater No. 120-23285Blot No. 120-23285Blot



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

#### Suggestions:

#### 1. Strengthen Internal Controls:

- Improve Financial Documentation: Ensure all financial transactions are documented accurately and promptly.
- Enhance Approval Processes: Implement stricter approval protocols for expenditures and budget allocations.
- Regular Internal Audits: Increase the frequency of internal audits to ensure ongoing compliance and early detection of discrepancies.

#### 2. Compliance and Training:

- **Staff Training:** Provide personnel with frequent training on adhering to regulatory regulations and financial practices.
- Policy Adherence: Ensure all departments strictly adhere to college policies and regulatory requirements.

This report is based on information that we received from the college's authorized representatives as well as on in-person inspections that we carried out while the college's authorized representatives were present.

Prof. Dr. Z. Khan

Audit Team Member

Dr. Santosh Tiwari

Audit Team Member

PRINCIPAL
Innovative Institute of Law
Plot No.-6, Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2020-21





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University. Meerut, U. P.

# Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance in domains of teaching – learning process, research, extra – curricular and administrative aspects pertaining to different departments of the college.

Members of internal committees and external scholars typically handle the review procedure. The IQAC has created a Performa for the assessment as part of the audit process, using the NAAC's criteria as a guide. The criteria-wise evaluation of the different departments includes:

- I. Curricular Aspects
- II. Teaching Learning Process
- III. Student support and Progression
- IV. Evaluation of Results
- V. Physical Activities
- VI. Learning Resources
- VII. Basic Facilities

#### **Process Involved**

The process involved for the AAA by the Internal and external member is given below.

Meeting with HODs to finalize the date

Identifying the Internal/external academicians on AAA committee

Taking consent from the Internal/external members

Schedule and the evaluation Performa

Innovative Institution of Law Plot No.-6, Knowless Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

	Methy (198 state)			
Adm	inistrative and Academic	Audit Report		
	e Of the college: Innovati	ve Institute of Law (AIS	HE Code -C-287.	30)
Audi	it Team –			
	1. Prof. Dr. A.K. Sin			
	2. Dr. D.K. Upadhy			
Date	of Audit: 16.11.2021 to 18	3.11.2021		
10			Observations	Remark / Suggestion
	College	timing:	9:30AM to 5:20PM	
	I. Curricular Aspec	ts:-		
1	LL.B. B.A.LL.B.	261 109	It has been observed that admissions in the LL.B. departments, as well as in UG programs, are not satisfactory. This needs to be addressed promptly.	admission committee should focus more on
2.	Ado	d-On Courses	02	
3.	Value	Value Add-On Courses		Good
4.	Annual cur	ricular plan	Yes	Yes
5.	A	Attendance	100% Online Attendance	Yes
6.	Cover	age Of syllabus	100%	Yes

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

	II Tooching And I		
1	II. Teaching And learning-	Observation	Remarks/Suggestion
1.	Teaching Plan		All Faculty Members and Staff Should follow government guidelines regarding COVID 19
2.	Teacher Professional Development	The Goals for PD session has been decided.	101
3.	Variety and effectiveness of teaching methods, including lectures, seminars, and labs.		Support a variety of teaching tactics that address diverse learning styles, such as interactive lectures, group discussions, and problem-based learning. Encourage instructors to use creative and technologically advanced instructional
4.	Use of technology in teaching and learning, access to digital resources.	2	approaches.  Make sure that professors and students have access to modern educational technology and digital resources.
5.	Opportunities for interdisciplinary courses and programs.	Interdisciplinary education broadens students' viewpoints,	A /
		I PRINCIPAL	PRINCIPAL

PRINCIPAL Innovative Institute of Law Innovative Institute of Law Plot No. - 6, Knowledge Park-2 Park-2 Park-2 Ph. 0120-2328555 | Website - @reaten Wordstitute of Innovative Institute of Law Plot No. - 6, Knowledge Park-2 Park-2 Ph. 0120-2328555 | Website - @reaten Wordstitute of Innovative Innov



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

		improving their problem-solving abilities and adaptability across multiple professions.	
6,	Student Assignment	Yes, Timely given assignments	
7.	Student Centric Activities	Yes, Course are student Centric	
8.	Conduct of Classes	Online Classes are conducted in UG.	
9.	Use of supplementary teaching tools and application of ICT	Yes	Smart-Board, PPT,Videography, White Board etc.

	III. Students support and Progression	Observation	Remarks/ Suggestion
1.	Availability and effectiveness of counseling and wellness services.	Yes	Counseling services are available but conduct more Counseling Session.
2.	Accessibility and effectiveness of financial aid and scholarships.	Yes	Scholarships are available "UP Post-matric Scholarship" need base Scholarships are given.
3.	Effectiveness and availability of academic advising.	Proactive and personalized academic advising can significantly enhance student progression and success.	14
4.	Student qualifying	Yes	Students have qualified in

Plot No. - 6. Knowledge Park - 2 Plot No. - 6. Knowledge Park - 2



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University. Meerut, U. P.

	state/national/International level Examination.		, ,	nnd vel
5.	Awards won by students for outstanding performances in sports/cultural activities.	Yes		ere eir and

1	V. Evaluation and	Observation	Remarks/Suggestion	
	Results	2		
1.	Conduct Of Internal Examination.	Class test Conducted. Sessional exams schedule decided according to CCS University norms.	Nil	
2.	Maintained of Marks Register	Timely completed (Class test marks)	Nil	
3.	Result Of University Examination (Last Exam)	62% students were passed in 2019-2020 session	Nil	

tage passes students )
62%
33%

PRINCIPAL **PRINCIPAL** Innovative Institute of Law Innovative Institute of Law Plot No.-6, Knowledge Park-2 Plot No.-6, Knowledge Park-2 Greater Noida-201308 Greater Noida-201308

Plot No. - 6. Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station)



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Basic Facilities		
1.	Sanitation	Yes
2.	Drinking water Facilities	Yes
3.	Meeting Room	Yes
4.	Seminar Hall	Yes
5.	Auditorium	Yes
6.	Girls Common Room.	Yes
7.	Divyagian Facilities.	Yes
8.	Medical Room.	Yes
9.	Canteen	Yes
10 Anti-Ragging Cell Yes		Yes
11.	Lift	No
12.	Parking Facilities	Yes

V. Physical Activities		
Indore Games- Table Tennis, Badminton, Boxing, Weight- lifting	Yes	
Outdoor Games- Cricket, Basket - Ball Hand -Ball,		
Volleyball		

PRINCIPAL Innovative Institute of Law Plot No.-6, Knowledge Park-2, Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Learning Resources	
Library	One library partially Automated
e- Class Rooms	2
Computer & Internet	60
_	Library e- Class Rooms

#### Suggestions:

#### 1. Strengthen Internal Controls:

- Improve Financial Documentation: Ensure all financial transactions are documented accurately and promptly.
- Enhance Approval Processes: Implement stricter approval protocols for expenditures and budget allocations.
- Regular Internal Audits: Increase the frequency of internal audits to ensure ongoing compliance and early detection of discrepancies.

#### 2. Compliance and Training:

- **Staff Training:** Provide personnel with frequent training on adhering to regulatory regulations and financial practices.
- Policy Adherence: Ensure all departments strictly adhere to college policies and regulatory requirements.

This report is based on information that we received from the college's authorized representatives as well as on in-person inspections that we carried out while the college's authorized representatives were present.

Prof. (Dr.) A.K.Sinha

Dr. D.K. Upadhyay

Audit Team Member

Audit Team Member

Innovative Institute of Law Plot No.-6, Knowledge Park-2 Greater Noida-201308

Innovative Institute of Law Plot No.-6, Knowledge Park-2

Plot No. - 6. Knowledge Park - 2, Greater Noida, U. P. - 201308. (New Free Noida - 201308 (New Free Noida - 201308) (New Free Noida - 201308 (New Free Noida - 201308) (New Free