

Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

# Self Study Report NAAC 1st Cycle

# Report with photographs on soft skills enhancement programs



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Date: May 2, 2024

# Notice

Subject: Special Session: Enhance Your Group Discussion and Interview Skills

We are excited to invite you to a special session organized by the Innovative Institute of Law, designed to enhance your group discussion and interview skills. In today's competitive environment, strong communication and interpersonal skills are crucial for success.

### **Details of the Session:**

• Date: May 7, 2024

• **Time:** 11 am

Location: SEMINAR HALL

This interactive session will provide valuable techniques and strategies to help you excel in group discussions and interviews. We encourage all participants to take advantage of this opportunity to improve their soft skills.

# **Principal**

# Copy to

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members

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# Report on special session titled "Enhance Your Group Discussion and Interview Skills"

On May 7, 2024, a special session titled "Enhance Your Group Discussion and Interview Skills" was successfully organized by the Innovative Institute of Law in the Seminar Hall. This session was designed to address the critical need for strong communication and interpersonal skills in today's competitive environment. Recognizing that effective communication is a cornerstone of professional success, the program aimed to equip participants with the skills necessary to excel in both group discussions and interviews.

The session commenced with an introduction to the key elements of successful communication, including clarity of thought, articulation, and non-verbal cues. Participants engaged in interactive discussions about the importance of active listening, empathy, and adaptability in conversations, especially during high-pressure situations like interviews. These foundational skills were complemented by practical techniques for managing group dynamics and contributing meaningfully to discussions.

Participants took part in a series of engaging activities, including mock interviews and group discussions, which allowed them to practice their newly acquired skills in real-time. Role-playing scenarios were particularly beneficial, as they provided attendees with opportunities to receive constructive feedback from peers and facilitators alike. This hands-on approach not only helped build confidence but also fostered a sense of camaraderie among participants, enhancing their overall learning experience.

The facilitators, experienced professionals in the field, shared valuable insights on common pitfalls to avoid during interviews, such as inadequate preparation and failure to articulate personal strengths effectively. They also emphasized the importance of researching potential employers and understanding the dynamics of group discussions, encouraging participants to be proactive in their preparation.

Feedback from attendees was overwhelmingly positive, with many expressing gratitude for the insights gained and the opportunity to refine their soft skills. Participants noted that the techniques learned would significantly improve their performance in future professional interactions. Several attendees highlighted the collaborative nature of the session as a key takeaway, emphasizing the value of peer feedback in the learning process.

Overall, this event served as a vital resource for aspiring legal professionals, encouraging them to enhance their abilities and prepare for future opportunities in their careers. By focusing on soft skills, the session underscored the importance of continual self-improvement in navigating professional challenges. As the legal landscape becomes increasingly competitive, the tools and strategies gained during this session will undoubtedly empower participants to present themselves confidently and effectively in both interviews and collaborative settings. The Innovative Institute of Law is committed to providing ongoing support and resources for skill development, ensuring that participants are well-prepared to succeed in their future endeavors.

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Date: February 20, 2023

# **Notice**

Subject: Workshop on Leadership Qualities

We are pleased to announce an upcoming one day workshop focused on developing essential leadership qualities. Understanding and enhancing these skills is vital for personal and professional growth.

# **Details of the Workshop:**

• **Date:** February 24, 2023

• Time: 11 AM

• Location: Seminar Hall

This interactive workshop will cover key leadership traits and provide practical tools to cultivate your leadership potential. We encourage everyone to participate and enhance their skills.

# Principal

# Copy to

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members

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# Report on Workshop on Leadership Qualities

On February 24, 2023, a one-day workshop focused on developing essential leadership qualities was successfully held in the Seminar Hall: This workshop aimed to provide participants with a comprehensive understanding of key leadership traits necessary for personal and professional growth in today's dynamic environment. The session commenced with an introduction to the significance of leadership in various contexts, highlighting how effective leaders can inspire teams, drive innovation, and navigate challenges.

Throughout the workshop, attendees engaged in interactive activities that emphasized the importance of effective communication, decision-making, emotional intelligence, and team management. Facilitators led discussions on how these traits contribute to successful leadership, encouraging participants to reflect on their personal leadership styles and areas for improvement. Practical exercises, including role-playing scenarios and group discussions, allowed participants to apply the concepts learned in real-time, fostering a collaborative learning atmosphere.

Participants also undertook self-assessment exercises designed to identify their strengths and weaknesses as leaders, providing valuable insights into their leadership potential. The facilitators shared practical tools and strategies to help attendees cultivate their skills, including techniques for active listening, conflict resolution, and motivating team members. Feedback from attendees was overwhelmingly positive, with many expressing gratitude for the engaging and informative nature of the workshop. They noted that the skills acquired would be instrumental in their personal development and professional careers.

Overall, the workshop successfully equipped participants with the knowledge and tools needed to enhance their leadership capabilities. The event underscored the critical role of strong leadership in fostering effective teamwork and driving organizational success. The Innovative Institute of Law remains committed to providing such valuable learning opportunities, ensuring that aspiring leaders are well-prepared to meet the challenges of the future.

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Date: January 5, 2022

# Notice

We are pleased to announce a workshop on **Teamwork Skills** conducted by the **Innovative Institute of Law**. This session aims to enhance your ability to collaborate effectively within teams, a vital skill in both academic and professional environments.

# **Details of the Workshop:**

• **Date:** January 8, 2022

• Time: 11 AM

Location: Seminar Hall

This interactive workshop will focus on techniques and strategies to foster teamwork, improve communication, and build a positive team dynamic. We encourage all participants to attend and take advantage of this opportunity to develop essential skills.

### **Principal**

### Copy to

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# **Workshop Report: Teamwork Skills**

On January 8, 2022, the Innovative Institute of Law conducted a workshop focused on enhancing teamwork skills, crucial for effective collaboration in both academic and professional settings. The workshop aimed to equip participants with practical techniques and strategies for fostering collaboration and improving communication within teams.

The session commenced with an introduction to the significance of teamwork in achieving collective goals and navigating challenges in diverse environments. Participants engaged in interactive discussions that highlighted key elements of successful teamwork, such as trust, respect, and open communication. Facilitators led group activities that provided hands-on experience with the dynamics of team collaboration, allowing attendees to recognize the various roles individuals can play in promoting a positive team atmosphere.

Throughout the workshop, techniques for conflict resolution and managing differing opinions were emphasized. Participants learned valuable tools for navigating common challenges encountered in collaborative efforts. Additionally, the workshop focused on building a positive team dynamic, encouraging participants to explore methods for motivating and supporting one another.

By leveraging each member's strengths and skills, attendees discovered how to foster a sense of belonging and collective responsibility within their teams. Feedback from participants was overwhelmingly positive, with many expressing gratitude for the engaging format and the practical insights gained. They noted that the skills acquired would be invaluable in their academic pursuits and future careers, where effective teamwork is often a key determinant of success.

Overall, the workshop served as a vital resource for developing essential teamwork skills, reinforcing the idea that collaboration is fundamental to achieving shared objectives. The Innovative Institute of Law remains committed to providing enriching experiences that prepare participants to thrive in collaborative environments. The enthusiasm and engagement displayed during the session underscored the importance of continual learning and adaptation in today's interconnected world.





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Date: January 6, 2022

# **Notice**

We are excited to invite you to a workshop on Mastering the Art of Presentation: Tips and Techniques, conducted by the Innovative Institute of Law. This session is designed to enhance your presentation skills and boost your confidence in delivering impactful presentations.

# **Details of the Workshop:**

• Date: January 11, 2022

• Time: 11 AM

Location: Seminar Hall

Join us for this engaging session to learn practical tips and techniques for effective presentations. We encourage all participants to attend and enhance their skills.

# **Principal**

# Copy to

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members

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# Report on Mastering the Art of Presentation: Tips and Techniques

On January 11, 2022, the Innovative Institute of Law hosted a workshop titled "Mastering the Art of Presentation: Tips and Techniques," aimed at enhancing participants' presentation skills and boosting their confidence in delivering impactful presentations. The session was well-attended, drawing participants eager to improve their ability to communicate effectively in both academic and professional settings.

The workshop began with an introduction to the key components of successful presentations, including content structure, audience engagement, and the effective use of visual aids. Facilitators emphasized the importance of tailoring presentations to the audience's needs, encouraging participants to think critically about how to make their messages resonate. Throughout the session, various techniques were introduced, such as storytelling, incorporating humor, and utilizing interactive elements to maintain audience interest.

Participants had the opportunity to engage in hands-on activities, which included practice presentations followed by constructive feedback from peers and facilitators. This interactive component not only allowed attendees to apply the tips and techniques discussed but also fostered a supportive learning environment where they could learn from one another's experiences. Many participants expressed that the real-time feedback was invaluable in helping them identify strengths and areas for improvement in their delivery style.

Additionally, the workshop addressed common challenges faced by presenters, such as managing anxiety and overcoming nervousness. Strategies for building confidence, such as thorough preparation and practice, were highlighted as essential tools for delivering presentations with poise. Participants left the session feeling empowered and equipped with practical skills they could immediately implement in their future presentations.

Overall, the workshop was a resounding success, with positive feedback indicating that attendees found the session engaging, informative, and directly applicable to their personal and professional development. The Innovative Institute of Law remains committed to providing such enriching opportunities that prepare participants for success in their future endeavors. The enthusiasm and participation during the workshop underscored the importance of effective communication skills in today's competitive landscape, reinforcing the value of continual learning and development.





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Date: 18-01-2022

### **NOTICE**

Dear students and all esteemed faculty members

We are pleased to announce a prestigious **Talk Show** organized by the Innovative Institute of Law, scheduled to be held on **1st February 2022**. The event promises to be an enlightening session featuring esteemed **guests Dr. Mritunjai Pandey and Asha Rani**.

All students and faculty members are encouraged to attend and benefit from this enriching experience.

Principal PRINCIPAL Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members
- 4. Student Notice Board

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### **EVENT REPORT: TALK SHOW**

### Introduction:

The talk show organized by the Innovative Institute of Law on 1st February 2022 was a resounding success, marked by insightful discussions and engaging dialogue. The event aimed to provide a platform for intellectual exchange and learning among students, faculty, and esteemed guests from various fields.

### Highlights of the Event:

### 1. Guest Speakers:

Dr. Mritunjai Pandey, renowned Principal of innovative Institute of Law and Asha Rani, Assistant Professor, graced the event as chief guests. Their presence added immense value to the discussions.

### 2. Theme:

The talk show focused Human Rights, exploring its nuances and implications in the contemporary legal context.

### 3. Discussions and Insights:

The session commenced with an opening address by Assistant Professor Anand Singh This was followed by thought-provoking presentations and discussions led by Dr. Pandey and Mrs. Rani. They shared their perspectives on human rights, shedding light on current issues and future challenges in the legal profession.

| Innovative Institute of Law

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### 4. Audience Engagement:

The event saw active participation from students, faculty members, and guests, who posed stimulating questions and contributed to the dialogue. The interactive nature of the session fostered a vibrant atmosphere of learning and exchange of ideas.

### 5. Networking Opportunities:

Attendees had the opportunity to network with Dr. Pandey, Mrs. Rani, and other distinguished guests, forging connections that could potentially lead to future collaborations and opportunities.

### Conclusion:

In conclusion, the talk show organized by the Innovative Institute of Law was a well-received event that achieved its objectives of promoting intellectual discourse and enhancing understanding of Human Rights. The institute looks forward to organizing more such enriching events in the future to further contribute to the academic and professional growth of its community.

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Date: February 3, 2020

# **Notice**

Subject: Workshop: Problem Solving Skills

We are excited to announce a workshop on **Problem Solving Skills**, conducted by the **Innovative Institute of Law**. This session aims to equip you with essential skills for effective problem identification and resolution.

# **Details of the Workshop:**

• **Date:** February 6, 2020

• Time: 11 AM

• Location: Seminar Hall

Join us to learn practical strategies and techniques to enhance your problem-solving abilities. We encourage all participants to attend.

# **Principal**

### Copy to

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members

Innovative Institute of Law Plot No.-6, Knowledge Perk-2 Greater Noida-201300



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# Report on special session on Problem Solving Skills

On February 6, 2020, the Innovative Institute of Law held a workshop on "Problem Solving Skills," aimed at equipping participants with essential tools for effective problem identification and resolution. The session attracted a diverse group of attendees eager to enhance their critical thinking and analytical abilities, recognizing that strong problem-solving skills are vital in both academic and professional settings.

The workshop commenced with an overview of the importance of problem-solving in various contexts, from legal practice to everyday decision-making. Facilitators introduced key concepts, including the problem-solving cycle, which encompasses identifying issues, analyzing causes, generating solutions, and evaluating outcomes. Participants learned how to approach problems methodically, ensuring a comprehensive understanding before jumping to conclusions.

Throughout the session, interactive activities and real-world scenarios encouraged attendees to apply the strategies discussed. Group exercises allowed participants to collaborate, fostering a sense of teamwork while tackling complex problems. This hands-on approach provided valuable insights into how different perspectives can contribute to effective solutions. Facilitators also shared practical techniques such as brainstorming, root cause analysis, and the use of decision-making frameworks to enhance participants' ability to navigate challenges effectively.

The workshop emphasized the importance of adaptability and creativity in problem-solving, encouraging participants to think outside the box and consider innovative approaches to issues they might encounter. Discussions around common obstacles to effective problem-solving, such as cognitive biases and emotional barriers, provided attendees with strategies to overcome these challenges.

Feedback from participants was overwhelmingly positive, with many expressing appreciation for the engaging format and the practical insights gained. Attendees noted that the skills and techniques learned would be instrumental in their personal and professional lives, helping them to address challenges more confidently and effectively.

Overall, the workshop served as a vital resource for participants seeking to strengthen their problem-solving skills. The Innovative Institute of Law remains committed to providing such enriching opportunities, ensuring that individuals are well-prepared to tackle the complexities of their academic and professional journeys. The enthusiasm and active participation during the session underscored the value of developing effective problem-solving skills in an increasingly complex world.

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Date: July 11, 2019

# **Notice**

We are pleased to announce a workshop on **Body Language and Etiquettes**, conducted by the **Innovative Institute of Law**. This session will help you understand the importance of non-verbal communication and proper etiquette in professional settings.

# Details of the Workshop:

• **Date:** July 15, 2019

• Time: 11 AM

• Location: Seminar Hall

Join us to gain valuable insights and techniques to enhance your professional presence. We encourage everyone to participate.

# **Principal**

### Copy to

- 1. Chairman
- 2. IQAC Coordinator
- 3. All Faculty Members

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# Report on workshop on "Body Language and Etiquettes,"

On July 15, 2019, the Innovative Institute of Law hosted a workshop on "Body Language and Etiquettes," designed to help participants understand the critical role of non-verbal communication and proper etiquette in professional settings. The session attracted a diverse group of attendees eager to enhance their professional presence and interpersonal skills.

The workshop began with an introduction to the significance of body language in communication, highlighting how non-verbal cues can often convey more meaning than spoken words. Participants learned about the various elements of body language, including posture; eye contact, facial expressions, and gestures, and how these can impact the perception of confidence and authority. The facilitators emphasized that mastering body language is essential for effective communication, particularly in high-stakes environments such as interviews, meetings, and public speaking engagements.

Throughout the session, participants engaged in interactive exercises designed to practice and refine their body language skills. Role-playing scenarios allowed attendees to experiment with different non-verbal cues and observe the reactions of their peers. This hands-on approach fostered an engaging learning environment, where participants could receive immediate feedback and support. Additionally, discussions about proper etiquette, including greeting protocols, dining etiquette, and professional attire, provided attendees with practical knowledge to navigate various professional situations with poise and confidence.

The workshop also addressed cultural considerations in body language and etiquette, underscoring the importance of being aware of diverse communication styles in an increasingly globalized world. Participants were encouraged to share their experiences and insights, enriching the discussion and providing a broader perspective on the nuances of non-verbal communication. Feedback from attendees was overwhelmingly positive, with many expressing that the workshop had significantly improved their understanding of how body language and etiquette affect their interactions. They appreciated the practical tips and techniques provided, which they felt would enhance their professional interactions and help them create a more positive impression in various contexts.

Overall, the workshop was a valuable resource for participants seeking to elevate their professional presence. The Innovative Institute of Law continues to be committed to offering enriching learning experiences that empower individuals to succeed in their careers. The enthusiasm and engagement displayed during the session reflected the importance of developing effective communication skills in today's competitive professional landscape.

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