

Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

Library Committee 2019-20

Date: 6th June, 2019

Notification

Sub: Constitution of Library Committee for the year 2019-20

The Library Committee has been constituted for library activities for the year 2019-20 with the following compositions:

Sr. No	Name_	Designation
1	Dr. Rakhi Sharma (Librarian)	Coordinator
2	Mr. Anjani Kumar Jha	Administrative Officer
3	Mr. Ronak Tiwari	Teacher representative
4	Ms. Asha Rani	Teacher Representative
5	Ms. Shipra Mishra	Teacher Representatives
6	Akhilesh Mishra (LL.B. II Year)	Student Representative
7	Akash Chaurasia (B.A.LL.B. III year)	Student Representative

Objectives: -

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

PRINCIPAL
Innovative Institute of Law
Plot No.-6 - Knowledge Park-2
Greater Nolda-20-1308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. I

The major functions of the Library Committee:

- To propose library vision and strategic documents
- To formulate various policies related to library like purchase and space etc.
- To propose library budget for the Institutes and department
- To propose library activities, programmes and services
- To propose library and information literacy in the institute
- Online journal, software awareness and faculty publications and institutional publications.
- Implementing Library policies Library Material, Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library.

PRINCIPAL Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Vision

- To provide a student-centered learning environment that facilitates transference of information and to cater to the needs of its users to access it.
- To augment and maintain collections in support of the academic pursuits of the College.
- To explore and implement innovative technologies and services to deliver information and scholarly resources, conveniently to users in the campus. To provide well-equipped and functional physical space where students can pursue learning independently beyond the classroom.

Mission

- To provide comprehensive resources and services in support of research, teaching, and learning needs of the academic community
- To facilitate access to right Information at the right time in the right manner so as to produce productive citizens to this great nation in general and to our community in particular.
- Putting technology to use innovatively for the flexible delivery of services and resources to users regardless of location within the campus.

Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308

Plot No. - 6. Knowledge Park - 2. Greater Noida. U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. I

Dated- 28th June, 2019

CIRCULAR

A meeting of Library Committee will be held on 29/06/2019 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Budget Approval and Utilization
- Indent for textbooks and reference books for odd semester 2019-20
- Usage statistics of Electronic Resources
- Subscription of printed journals
- Any other matter with the permission of chair.

Innovative In titute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308



Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 29/06/2019

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Budget Approval and Utilization	Coordinator told the committee members that management will allocate the budget; She will report the management committee members. She told that fund has been utilized for the year 2018-19.
2	Indent for textbooks and reference books for odd semester 2019-20	The Coordinator said to send a circular to both the HoDs regarding list of books required for odd semester 2019-20. HoD will provide the books as per the requirement.
3	Usage statistics of Electronic Resources	The coordinator instructed to the committee members to take statistics of the entire subscribed database. She informed to motivate all the faculty members and students to use electronic resources regularly.
4	Subscription of printed journals	Library has five journals; these journals are renewed in each new session.
5	Any other matter with the permission of chair.	There was no other matter related to library.

The meeting ended with a vote of thanks to the chair

Innovative Institute of Law Plot No -6 Knowledge Park-2

Greater Moida-zu 1500

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Like
2	Mr. Anjani Kumar Jha	Member	a de la companya de l
3	Mr. Ronak Tiwari	Member	Rough
4	Ms. Asha Rani	Member	AC
5	Ms. Shipra Mishra	Member	Oupra
6	Akhilesh Mishra (LL.B. II Year)	Student Representative	Az
7	Akash Chaurasia (B.A.LL.B.III year)	Student Representative	sapuh

Innovative Natitale of Law Plot No -6 Knowledge Park-2 Greater Norda-2u r-506





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting held on 29/06/2019

S. No.	Agenda	Action Taken
1	Budget Approval and Utilization	Management approved the budget of two
		Lakh for the Law library for the academic
		session 2019-20.
2	Indent for textbooks and reference	Reference books list were provided by both
	books for odd semester 2019-20	the HoDs. Of B.A.LL.B. & LL.B.
3	Usage statistics of Electronic Resources	All the members were utilizing electronic
	Resources	resources regularly. All were updated by the
		ERP.
4_	`Subscription of printed journals	Five journals are available for the new
		academic session 2019-20.
5	Any other matter with the	There was no other matter among the
	permission of chair.	members.
	H	

PRINCIPAL Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U.

Dated- 27th December, 2019

CIRCULAR

A meeting of Library Committee will be held on 28/12/2019 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Indent for textbooks and reference books for even semester 2019-20
- Awareness program on Library resources and services
- Law library stock verification
- Any other matter with the permission of chair.

Innovative ostityle of Law Plot No -6 Knowledge Park-2 Greater Norda-201308 Coordinator Library Committee

Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

The agenda and outcome of the Library Committee meeting was held on 28/12/2019

The meeting commenced at 02:00 pm with all the committee members. As the committee was newly formulated, all the members introduced themselves.

Coordinator welcomed all the committee members.

Agenda	Discussion
Indent for textbooks and reference books for odd semester 2019-20	The Coordinator instructed to send a circular to both the HoDs regarding list of books required for odd semester 2019-20. HoD will provide the books as per the requirement.
Awareness program on Library resources and services	The Coordinator briefed number of awareness program conducted to the new faculty members.
Law library stock verification	The Coordinator instructed to the committee members to do the stock verification of library and submit the report.
Any other matter with the permission of chair.	There was no other matter related to library.
	Indent for textbooks and reference books for odd semester 2019-20 Awareness program on Library resources and services Law library stock verification Any other matter with the

The meeting ended with a vote of thanks to the chair.

Innovative Institute of Law Plot No -6 Knowledge Park-2

Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Rem
2	Mr. Anjani Kumar Jha	Member	M
3	Mr. Ronak Tiwari	Member	Punce
4	Ms. Asha Rani	Member	N.
5	Ms. Shipra Mishra	Member	Bhipma
6	Akhilesh Mishra (LL.B. II Year)	Student Representative	10
7	Akash Chaurasia (B.A.LL.B.III year)	Student Representative	Blank

Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Norda-20 (308)





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting held on 28/12/2019

S. No.	Agenda	Action Taken
1	Indent for textbooks and reference	Reference books list were provided by both HoDs,
	books for odd semester 2019-20	Of B.A.LL.B. & LL.B.
2	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
3	Law library stock verification	Stock verification has been completed by the
	-	librarian.
4	Any other matter with the permission of chair.	There was no other matter among the members.







Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Library Committee 2020-21

Date: 26th June, 2020

Notification

Sub: Constitution of Library Committee for the year 2020-21

Sr. No	Name	Designation
1	Dr. Rakhi Sharma (Librarian)	Coordinator
2	Mr. Anjani Kumar Jha	Administrative Officer
3	Ms. Sakshi Mishra	Teacher representative
4	Ms. Asha Rani	Teacher Representative
5	Ms. Shipra Mishra	Teacher Representatives
6	Akhilesh Mishra (LL.B. III Year)	Student Representative
7	Akash Chaurasia (B.A.LL.B. IV year)	Student Representative

Objectives: -

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

The major functions of the Library Committee:

- To propose library vision and strategic documents
- To formulate various policies related to library like purchase and space etc.
- To propose library budget for the Institutes and department
- To propose library activities, programmes and services
- To propose library and information literacy in the institute
- Online journal, software awareness and faculty publications and institutional publications.

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Park - 2

Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

- Implementing Library policies Library Material, Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library

PRINCIPAL Innovative Mstitute of Law Plot No -6 Knowledge Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Vision

- To provide a student-centered learning environment that facilitates transference of information and to cater to the needs of its users to access it.
- To augment and maintain collections in support of the academic pursuits of the College.
- To explore and implement innovative technologies and services to deliver information and scholarly resources, conveniently to users in the campus. To provide well-equipped and functional physical space where students can pursue learning independently beyond the classroom.

Mission

- To provide comprehensive resources and services in support of research, teaching, and learning needs of the academic community
- To facilitate access to right Information at the right time in the right manner so as to produce productive citizens to this great nation in general and to our community in particular.
- Putting technology to use innovatively for the flexible delivery of services and resources to users regardless of location within the campus.

PRINCIPAL Innovative Institute of Law Plot No.-6 Knowledge Park 2 Greater Norda-201303



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated- 26th June, 2020

CIRCULAR

A meeting of Library Committee will be held on 27/06/2020 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Budget Approval and Utilization
- Indent for textbooks and reference books for odd semester 2020-21
- Training program for students and staff members
- Subscription of printed journals
- Any other matter with the permission of chair.

Innovative Institute of Law Plot No -6 Rowledge Park-2 Greater Norda-201300 Coordinator Library Committee

Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University. Meerut, U. F

The agenda and outcome of the Library Committee meeting held on 27/06/2020

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

	S. No.	Agenda	Discussion
	a.		
)	1	Budget Approval and Utilization	Coordinator told the committee members that management will allocate the budget for the new academic session. She will report to the management committee members. She told that fund has been utilized for the year 2019-20.
	2	Indent for textbooks and reference books for odd semester 2020-21	The Coordinator instructed the committee members to send a circular to both the HoDs regarding list of books required for odd semester 2020-21 HoD will provide the books as per the requirement.
	3	Training program for students and staff members	The coordinator was told by the management committee members to arrange training program for students and faculty members. She expressed faculty members and students to publish the papers in reputed national and International journals. She expressed that chapters must publish in books as well.
	4	Subscription of printed journals	Library has five journals; these journals are renewed in each new section.
	5	Any other matter with the permission of chair.	There was no other matter related to library.

The meeting ended with a vote of thanks to the chair.

Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Norda-20 (2013) Coordinator
Library Committee

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station)
Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Duh
2	Mr. Anjani Kumar Jha	Member	
3	Ms. Sakshi Mishra	Member	1
4	Ms. Asha Rani	Member	TA
5	Ms. Shipra Mishra	Member	Shipora
6	Akhilesh Mishra (LL.B. III Year)	Student Representative	AL
7	Akash Chaurasia (B.A.LL.B. IV year)	Student Representative	Arost.

Innovative Institute of Law Plot No -6 KNowledne Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting was held on 27/06/2020

S. No.	Agenda	Action Taken
1	Budget Approval and Utilization	Management approved the budget of two Lakh for the Law library for the academic session 2020-21.
2	Indent for textbooks and reference books for odd semester 2020-21	Reference books list were provided by both HoDs.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Training program for students and staff members	Training programs have been completed by the Librarian and Principal.
5	Subscription of printed journals	Printed journals for 2020-21 sessions have been renewed.
6	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative Sukha of Law Plot No -6 Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Dated- 28th December, 2020

CIRCULAR

A meeting of Library Committee will be held on 29/12/2020 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Indent for textbooks and reference books for even semester 2020-21
- Awareness program on Library resources and services
- Library website updating
- Any other matter with the permission of chair.

Innovative Institute of Law Plot No -B Knovlenge Park-2 Greater Noida-201308 Coordinator Library Committee

Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 29/12/2020

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Indent for textbooks and reference books for even semester 2020-21	The Coordinator instructed to send a circular to both the HoDs regarding list of books required for odd semester 2020-21. HoD will provide the books as per the requirement.
2	Awareness program on Library resources and services	Coordinator briefed number of awareness program conducted to the new faculty members.
3.	Library website updating	Coordinator instructed to update the ERP and website to upload the syllabus, assignments and study material.
4.	Any other matter with the permission of chair.	There was no other matter related to library.

The meeting ended with a vote of thanks to the chair.

Innovative Institute of Law Plot No -8 Knowledge Park-2 Greater Norda-201308

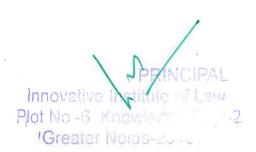




Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Repu
2	Mr. Anjani Kumar Jha	Member	W
3	Ms. Sakshi Mishra	Member	A
4	Ms. Asha Rani	Member	NA NA
5	Ms. Shipra Mishra	Member	Outres
6	Akhilesh Mishra (LL.B. III Year)	Student Representative	Al
7	Akash Chaurasia (B.A.LL.B. IV year)	Student Representative	Quali







Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

Action taken report of Library committee meeting held on 29/12/2020

S. No.	Agenda	Action Taken
1	Indent for textbooks and reference books for even semester 2020-21	Reference books list were provided by both HoDs.
2	Awareness program on Library resources and services.	Awareness programs related to library facilities were conducted for the new faculty members.
3	Library website updating	Website and ERP have been updated.
4	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative naticate of Law Plot No -6 Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Library Committee 2021-22

Date: 25th June, 2021

Notification

Sub: Constitution of Library Committee for the year 2021-22

Sr. No	Name	Designation
1	Dr. Rakhi Sharma (Librarian)	Coordinator
2	Mr. Anjani Kumar Jha	Administrative Officer
3	Ms. Sakshi Mishra	Teacher representative
4	Ms. Asha Rani	Teacher Representative
5	Ms. Shipra Mishra	Teacher Representatives
6	Anurag Bhati (LL.B. I year)	Student Representative
7	Akash Chaurasia (B.A.LL.B. V year)	Student Representative

Objectives: -

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

The major functions of the Library Committee:

- To propose library vision and strategic documents
- To formulate various policies related to library like purchase and space etc.
- To propose library budget for the Institutes and department
- To propose library activities, programmes and services
- To propose library and information literacy in the institute
- Online journal, software awareness and faculty publications and institutional

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) 2
Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

publications.

- Implementing Library policies Library Material, Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library

PRINCIPAL Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F.

Vision

- To provide a student-centered learning environment that facilitates transference of information and to cater to the needs of its users to access it.
- To augment and maintain collections in support of the academic pursuits of the College.
- To explore and implement innovative technologies and services to deliver information and scholarly resources, conveniently to users in the campus. To provide well-equipped and functional physical space where students can pursue learning independently beyond the classroom.

Mission

- To provide comprehensive resources and services in support of research, teaching, and learning needs of the academic community
- To facilitate access to right Information at the right time in the right manner so as to produce productive citizens to this great nation in general and to our community in particular.
- Putting technology to use innovatively for the flexible delivery of services and resources to users regardless of location within the campus.

Innovative Institute of Law Plot No 41 Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated- 25th June, 2021

CIRCULAR

A meeting of Library Committee will be held on 26/06/2021 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Indent for textbooks and reference books for odd semester 2021-22
- Development of Library Infrastructure and Maintenance
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair.



Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members

Innovative Fractive of Law Plot No 40 Knowledge Park-2 Greater Norda 201308

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 26/06/2021

The meeting commenced at 02:00 pm with all the committee members. The Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Indent for textbooks and reference	The Coordinator instructed to provide the list of books
	books for odd semester 2021-22	required for odd semester 2021-22 as per the
		requirement.
2	Development of Library	The deteriorating condition and urgent need of its
	Infrastructure and Maintenance	maintenance was informed to the members. The
		following need for infrastructure procurement and
		maintenance of existing infrastructure was presented:
		1. Outsourcing of Deep cleaning of library resources
		to get rid of fungus, termite, moisture, dust and dirt
	8	accumulation. 2 Complete renovation of journal
		section 3. Installation of CCTV cameras.
3	Awareness program on Library	Coordinator briefed number of awareness program
	resources and services	conducted to the new faculty members.
4	Subscription of printed journals	Library has five journals; these journals are renewed
		in each new session.
5	Any other matter with the	There was no other matter related to library.
	permission of chair.	

The meeting ended with a vote of thanks to the chair.

Innovative Institute of Law Plot No -6 Innoviedge Park-2 Greater Norda-Zun 308 Coordinator
Libral Committee

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308. (Near Knowledge Park - 2 Metro Station) Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Lahm
2	Mr. Anjani Kumar Jha	Member	B
3	Ms. Sakshi Mishra	Member	8
4	Ms. Asha Rani	Member	De la companya della companya della companya de la companya della
5	Ms. Shipra Mishra	Member	Chipra
6	Anurag Bhati (LL.B. I year)	Student	
	2	Representative	Anny
7	Akash Chaurasia (B.A.LL.B. V	Student	
	year)	Representative	prah

Innovative Institute of Law Plot No -6: Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting was held on 26/06/2021

S. No.	Agenda	Action Taken
1	Indent for textbooks and reference books for odd semester 2021-22	Reference books list were provided by both HoDs.
2	Development of Library Infrastructure and Maintenance	The Coordinator urged to expedite the above concerns considering the physical condition of the library building. Daily cleaning of library resources was agreed upon.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Subscription of printed journals	Printed journals for 2021-22 session have been renewed.
5	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative Instrute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University. Meerut, U. P

Dated- 30th December, 2021

CIRCULAR

A meeting of Library Committee will be held on 31/12/2021 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Vacant Positions in the library
- Indent for textbooks and reference books for odd semester 2021-22
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair.

Innovative Input to of Law Plot No -6" ki pwind to Park-2 Greater Noida-201308 Coordinator Library Committee

Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 31/12/2021.

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Vacant Positions in the library	The Principal informed the problems faced in
		the administration branch of Library in the
		absence of Librarian. The Director assured the
	1	filling up of the position of Librarian at the earliest.
2	Indent for textbooks and reference	The Coordinator instructed to send a circular
	books for odd semester 2021-22	to both the HoDs regarding list of books
		required for odd semester 2021-22 HoD will
		provide the books as per the requirement.
3	Awareness program on Library	Coordinator briefed number of awareness
	resources and services	program conducted to the new faculty
		members.
4	Subscription of printed journals	Library has five journals; these journals have
7.		been renewed in new session.
5	Any other matter with the	There was no other matter related to library.
	permission of chair.	

The meeting ended with a vote of thanks to the chair

Innovative Institute of Law Plot No.-5 Knowledge Park-2 Greater Neida-201308

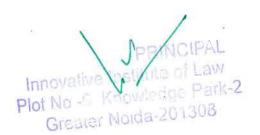




Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Pakh
2	Mr. Anjani Kumar Jha	Member	W.
3	Ms. Sakshi Mishra	Member	1
4	Ms. Asha Rani	Member	No
5	Ms. Shipra Mishra	Member	Supra
6	Anurag Bhati (LL.B. I year)	Student Representative	Anwy
7	Akash Chaurasia (B.A.LL.B. V year)	Student Representative	such







Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting held on 31/12/2021

S. No.	Agenda	Action Taken
1	Indent for textbooks and reference books for odd semester 2021-22	Reference books list were provided by both HoDs.
2	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
3	Subscription of printed journals	Printed journals for 2021-22 sessions have been renewed.
4	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. 1

Library Committee 2022-23

Date: 3rd June, 2022

Notification

Sub: Constitution of Library Committee for the year 2022-23

The Library Committee has been constituted for library activities for the year 2022-23 with the following compositions:

Sr. No	Name	Designation
1	Dr. Rakhi Sharma (Librarian)	Coordinator
2	Mr. Anjani Kumar Jha	Administrative Officer
3	Ms. Sakshi Mishra	Teacher representative
4	Ms. Asha Rani	Teacher Representative
5	Ms. Shipra Mishra	Teacher Representatives
6	Anurag Bhati (LL.B. II year)	Student Representative
7	AKSHAY VAID (B.A.LL.B. V year)	Student Representative

Objectives: -

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

The major functions of the Library Committee:

- To propose library vision and strategic documents
- To formulate various policies related to library like purchase and space etc.
- To propose library budget for the Institutes and department
- To propose library activities, programmes and services
- To propose library and information literacy in the institute

Plot No. - 6, Knowledge Park - 2, Greater Noida, U. P. - 201308, (Near Knowledge Park - 2 Metro Station)
Ph: 0120-2328555 | Website - www.innovativeinstituteoflaw.com | E-mail: innovativelaw2005@gmail.com



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University. Meerut, U. P.

- Online journal, software awareness and faculty publications and institutional publications.
- Implementing Library policies Library Material, Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library

Innovative In Hiture of Law Plot No -6 Knowledge Park-2 Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

Vision

- To provide a student-centered learning environment that facilitates transference of information and to cater to the needs of its users to access it.
- To augment and maintain collections in support of the academic pursuits of the College.
- To explore and implement innovative technologies and services to deliver information and scholarly resources, conveniently to users in the campus. To provide well-equipped and functional physical space where students can pursue learning independently beyond the classroom.

Mission

- To provide comprehensive resources and services in support of research, teaching, and learning needs of the academic community
- To facilitate access to right Information at the right time in the right manner so as to produce productive citizens to this great nation in general and to our community in particular.
- Putting technology to use innovatively for the flexible delivery of services and resources to users regardless of location within the campus.

Innovative Institute of Law Plot No -6 Thowas the Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated-3rd June, 2022

CIRCULAR

A meeting of Library Committee will be held on 04/06/2022 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Discussion on Newspaper
- Indent for textbooks and reference books for odd semester 2022-23
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair.

Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



PRINCIPAL Innevalue Institute of Law Plot No -6: Knowledge Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 04/06/2022

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Discussion on Newspaper	Daily Newspapers are subscribed for recent news and references. Our Library subscribes 4 Newspapers for the benefit of all. We will try to add one or two newspaper.
2	Indent for textbooks and reference books for odd semester 2022-23	The Coordinator instructed to provide the list of books required for odd semester 2022-23.
3	Awareness program on Library resources and services	Coordinator briefed number of awareness program conducted to the new faculty members.
4	Subscription of printed journals	Library has five journals; these journals are renewed in each new session.
5	Any other matter with the permission of chair.	There was no other matter related to library,

The meeting ended with a vote of thanks to the chair.

Innovative Notice of Law Plot No.-6 Knowledge Park-2 Greater Norda-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Xukhu
2	Mr. Anjani Kumar Jha	Member	Der
3	Ms. Sakshi Mishra	Member	· ·
4	Ms. Asha Rani	Member	M
5	Ms. Shipra Mishra	Member	Chipma
6	Anurag Bhati (LL.B. II year)	Student Representative	Aguley
7	Akshay Vaid (B.A.LL.B. V year)	Student Representative	2

Innovative I Millio of Law Plot No -6 Knowledge Park-2 Greater Noiga-201308





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting held on 04/06/2022

S. No.	Agenda	Action Taken
1	Discussion on Newspaper	One new newspaper has been subscribed.
2	Indent for textbooks and reference books for odd semester 2022-23	Reference books list were provided by both HoDs.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Subscription of printed journals	Printed journals for 2022-23 sessions have been renewed.
5	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative Institute of Low Plot No -6 Knowledge ? Greater Neida-2012.





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated-6th January, 2023

CIRCULAR

A meeting of Library Committee will be held on 07/01/2023 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Discussion regarding recovery for the lost books
- Indent for textbooks and reference books for odd semester 2022-23
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair.

Innovative Institute of Law Plot No -5 Knowledge Part-2 Greater Noida-20 Lacus



Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 07/01/2023.

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Discussion regarding recovery for the lost books	The Coordinator discussed and decided that if Books were lost by students and staff, he or she has to deposit same book as a penalty.
2	Indent for textbooks and reference books for odd semester 2022-23	The Principal instructed the coordinator to send a circular to both the HoDs regarding list of books required for odd semester 2022-23 HoD will provide the books as per the requirement.
3	Awareness program on Library resources and services	Coordinator briefed number of awareness program conducted to the new faculty members.
4.	Renewal of printed journals and magazines	Library has five journals and four magazines these journals and magazines are renewed in each new session.
5	Any other matter with the permission of chair.	There was no other matter related to library.

The meeting ended with a vote of thanks to the chair.

Innovative Invitrite of Law Plot No -0 Knowledge Park-2 Gre...or Norda-201308 Coordinator
Library Committee



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
_ 1	Dr. Rakhi Sharma (Librarian)	Coordinator	Lath
2	Mr. Anjani Kumar Jha	Member	A
3	Ms. Sakshi Mishra	Member	2
4	Ms. Asha Rani	Member	AZ
5	Ms. Shipra Mishra	Member	Chipres
6	Anurag Bhati (LL.B. II year)	Student Representative	Anna
7	Akshay Vaid (B.A.LL.B. V year)	Student Representative	AL.

PRINCIPAL Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201303





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P

Action taken report of Library committee meeting held on 07/01/2023

S. No.	Agenda	A : 4° . TD 1
1	Discussion regarding recovery for the lost books	Action Taken The Principal formulated the rule with the consent of management committee that students and staff members will deposit same book in the library for penalty.
2	Indent for textbooks and reference books for odd semester 2022-23	Reference books list were provided by both HoDs.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Renewal of printed journals and magazines	Printed journals and magazines for 2022-23 sessions have been renewed.
5	Any other matter with the permission of chair.	There was no other matter among the members.

Innovative Invitive of Law Plot No -6 Knowled - Park - 2 Greater Noida - 201300





Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

Library Committee 2023-24

Date: 2rd June, 2023

Notification

Sub: Constitution of Library Committee for the year 2023-24

The Library Committee has been constituted for library activities for the year 2023-24 with the following compositions:

Sr. No	Name	Designation
1	Dr. Rakhi Sharma (Librarian)	Coordinator
2	Mr. Anjani Kumar Jha	Administrative Officer
3	Ms. Sakshi Mishra	Teacher representative
4	Ms. Asha Rani	Teacher Representative
5	Ms. Shipra Mishra	Teacher Representatives
6	Anurag Bhati (LL.B. II year)	Student Representative
7	AKSHAY VAID (B.A.LL.B. V year)	Student Representative

Objectives: -

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

The major functions of the Library Committee:

To propose library vision and strategic documents

To formulate various policies related to library like purchase and space etc.

• To propose library budget for the Institutes and department

• To propose library activities, programmes and services

• To propose library and information literacy in the institute

Innovative Institute of Law lot No -6 Knowledge Park Greater Noble 11,1308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. F

- Online journal, software awareness and faculty publications and institutional publications.
- Implementing Library policies Library Material, Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library

Innovative politicite of Law Plot No -6 Knowledge Park-2 Greater Norda-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U.P.

Vision

- To provide a student-centered learning environment that facilitates transference of information and to cater to the needs of its users to access it.
- To augment and maintain collections in support of the academic pursuits of the College.
- To explore and implement innovative technologies and services to deliver information and scholarly resources, conveniently to users in the campus. To provide well-equipped and functional physical space where students can pursue learning independently beyond the classroom.

Mission

- To provide comprehensive resources and services in support of research, teaching, and learning needs of the academic community
- To facilitate access to right Information at the right time in the right manner so as to produce productive citizens to this great nation in general and to our community in particular.
- Putting technology to use innovatively for the flexible delivery of services and resources to users regardless of location within the campus.

Innovative Visitute of Law .
Plot No -5 Knowledge Park-2
Greater Noida-201308



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated-5June, 2023

CIRCULAR

A meeting of Library Committee will be held on 07/06/2023 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Discussion on Newspaper
- Indent for textbooks and reference books for odd semester 2023-24
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair,

Innovative In Little 51 Law Plot No -5 Knowledge 97 -- 2 Greater Noida-20 1989



Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

The agenda and outcome of the Library Committee meeting held on 07/06/2023

The meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Discussion on Newspaper	Daily Newspapers are subscribed for recent news and references. Our Library subscribes 4 Newspapers for the benefit of all. We will try to add one or two newspaper.
2	Indent for textbooks and reference books for odd semester 2023-24	The Coordinator instructed to provide the list of books required for odd semester 2023-24.
3	Awareness program on Library resources and services	Coordinator briefed number of awareness program conducted to the new faculty members.
4	Subscription of printed journals	Library has five journals; these journals are renewed in each new session.
5	Any other matter with the permission of chair.	There was no other matter related to library.

The meeting ended with a vote of thanks to the chair.

Innovative petrate of Law Plot No -6 Knowledge Padr-2

Greater Noida-201308

Coordinator Library Committee



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	Rim
2	Mr. Anjani Kumar Jha	Member	an
3	Ms. Sakshi Mishra	Member	2
4	Ms. Asha Rani	Member	AX
5	Ms. Shipra Mishra	Member	Physics
6	Anurag Bhati (LL.B. II year)	Student Representative	Annay
7	Akshay Vaid (B.A.LL.B. V year)	Student Representative	a l

Innovative Institute
Plot No -6 Knowledge 2
Greater Notus- 50 12

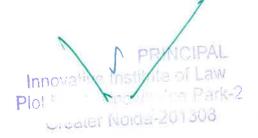
Coordinator
Library Complitude



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Action taken report of Library committee meeting held on 07/06/2023

S. No.	Agenda	Action Taken
1	Discussion on Newspaper	One new newspaper has been subscribed.
2	Indent for textbooks and reference books for odd semester 2023-24	Reference books list were provided by both HoDs.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Subscription of printed journals	Printed journals for 2023-24 sessions have been renewed.
5	Any other matter with the permission of chair.	There was no other matter among the members.







Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

Dated-5th January, 2024

CIRCULAR

A meeting of Library Committee will be held on 08/01/2024 at 02:00 PM in the Board Room.

All the members are requested to attend the meeting.

Agendas of the Meeting

- Discussion regarding recovery for the lost books
- Indent for textbooks and reference books for odd semester 2023-24
- Awareness program on Library resources and services
- Subscription of printed journals
- Any other matter with the permission of chair.

Innovative Institute of Law Plot No -6 Knowledge Park-2 Greater Noida-201308



Copy to.....

- 1. Central Office (Management)
- 2. Principal
- 3. All Committee Members

The agenda and outcome of the Library Committee meeting held on 08/01/2024. The



Approved by Bar Council of India (BCI), Delhi & Affiliated To CCS University, Meerut, U. P.

meeting commenced at 02:00 pm with all the committee members. Coordinator welcomed all the committee members.

S. No.	Agenda	Discussion
1	Discussion regarding recovery for the lost books	The Coordinator discussed and decided that if Books were lost by students and staff, he or she has to deposit same book as a penalty.
2	Indent for textbooks and reference books for odd semester 2023-24	The Principal instructed the coordinator to send a circular to both the HoDs regarding list of books required for odd semester 2023-24 HoD will provide the books as per the
		requirement.
3	Awareness program on Library resources and services	Coordinator briefed number of awareness program conducted to the new faculty members.
4.	Renewal of printed journals and magazines	Library has five journals and four magazines these journals and magazines are renewed in each new session.
5	Any other matter with the permission of chair.	There was no other matter related to library.
		a a

The meeting ended with a vote of thanks to the chair.

Innovative Institute of Law Plot No -6 Knowledge Park-2

Greater Noida-201308

coordinator



Approved by Bar Council of India (BCI). Delhi & Affiliated To CCS University. Meerut, U. P.

Attendance

S.No.	Name of the Members	Position	Signature
1	Dr. Rakhi Sharma (Librarian)	Coordinator	faxm
2	Mr. Anjani Kumar Jha	Member	Dr.
3	Ms. Sakshi Mishra	Member	
4	Ms. Asha Rani	Member	Ale
5	Ms. Shipra Mishra	Member	Shipores
6	Anurag Bhati (LL.B. II year)	Student Representative	Asway
7	Akshay Vaid (B.A.LL.B. V year)	Student Representative	AL

PRINCIPAL
Z-Hinnovative visikute on Law
Plot No -6 - Knovender Bark-2
TvoGreated Noida-2

Coordinator
NSTIT



Approved by Bar Council of India (BCI). Delhi & Affiliated To CCS University. Meerut, U. P.

Action taken report of Library committee meeting held on 08/01/2024

S. No.	Agenda	Action Taken
I	Discussion regarding recovery for the lost books	The Principal formulated the rule with the consent of management committee that students and staff members will deposit same book in the library for penalty.
2	Indent for textbooks and reference books for odd semester 2023-24	Reference books list were provided by both HoDs.
3	Awareness program on Library resources and services	Awareness programs related to library facilities were conducted for the new faculty members.
4	Renewal of printed journals and magazines	Printed journals and magazines for 2023-24 sessions have been renewed.
5	Any other matter with the permission of chair.	There was no other matter among the members.

PRINCIPAL Plot i Knowledge Part 2

Coordinator
Library Committee